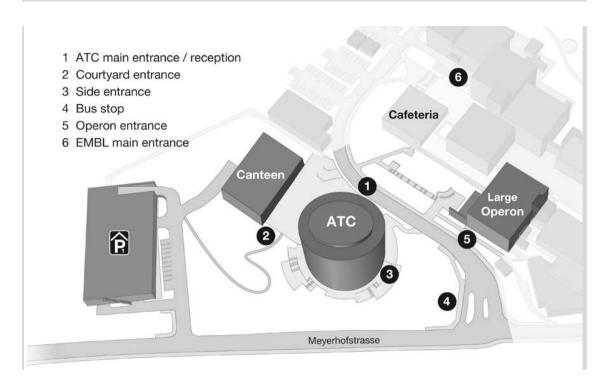
# CONTENTS

MAP OF EMBL CAMPUS	2
HEALTH & SAFETY NOTES	3
CONFERENCE BUS SCHEDULE	4
PUBLIC BUS	7
TAXI	9
CAR	9
TRAIN	9
COACH TO FRANKFURT INTERNATIONAL AIRPORT	9
AIRPORT TRANSPORT	9
POSTER SESSION INFORMATION	10
INFORMATION FOR SPEAKERS	10
CATERING	11
QUESTIONNAIRES & BADGES	11
LUGGAGE	11
CHARGING LOCKERS	11
NURSING ROOM	11
ROOM FOR PRAYER, MEDIATION AND YOGA	11
PHOTOGRAPHY	11
EMBL MERCHANDISE	12
USEFUL TELEPHONE NUMBERS	12
CONFERENCE TELEPHONE & INTERNET	12
TIME	12
POSTAL SERVICE	12
LOST AND FOUND	12
ELECTRICITY AND CHARGING STATION	12
PRINTING	13
SIGHTSEEING	13
CONTACT: CONFERENCE OFFICER	13
LISEFUL GERMAN EXPRESSIONS	14

# **MAP OF EMBL CAMPUS**



The conference will take place at the EMBL Advanced Training Centre (ATC).

While on campus, please wear your conference badge at all times for security purposes.

#### **HEALTH & SAFETY NOTES**



Do not smoke in any EMBL building.



Eating and drinking is prohibited in the Auditorium and all laboratories.



Do not enter any restricted areas or the laboratories unless instructed to do so.



#### If first aid is required ...

- The first aid room is located next to the ATC Registration Desk (room 10-205).
- Dial the **Emergency number 222** from any **EMBL internal phone** only.
- Where is the accident? What happened? How many injured?
- Emergency number 06221-387 7821 from mobile phones.
- Please report all accidents to the conference officer at the registration desk.



# In case of fire ...

- Press the nearest fire alarm button or the Emergency number 222 from any internal phone.
- A loud fire alarm will go off if an evacuation is required. On hearing the alarm leave the building immediately following the escape route and fire wardens and head to one of the meeting points
- Do not use the lifts.



#### Beyond first aid....

Please remember to bring your own medication, if needed, to the conference. Note that the next pharmacy is a 4-minute drive from the EMBL ATC, but for many medications you will be required to see a doctor to get a prescription.

Ensure in advance that your medical insurance will cover you during your visit in the event that you do need to see a doctor while in Heidelberg. In any case, the EMBL Course and Conference Office will assist you to get to the pharmacy and a doctor of your choice if necessary.

# **CONFERENCE BUS SCHEDULE**

Date	Time	from	to
16 October 2019	Time	110111	
Downtown - EMBL			
Arrive @ EMBL 12:00	11:35	Gottlieb-Daimler-Street (Star Inn Hotel)	FMBI Bus 1
THING & EMBE 12:00	11:45	Kurfürsten-Anlage (Opposite Train Station)	EMBL Bus 2
	11:45	Leonardo Hotel (Bergheimer Str.)	EMBL Bus 3
	11:30	Neckarmuenzplatz	EMBL Bus 4
	11:45	Peterskirche	EMBL Bus 4
	11:50	Crowne Plaza/ back entrance	EMBL Bus 2+3+4
	11:50	ISG Hotel, Boxberg	EMBL Bus 1
Arrive @ EMBL 13:00	12:35	Gottlieb-Daimler-Street (Star Inn Hotel)	EMBL Bus 1
	12:45	Kurfürsten-Anlage (Opposite Train Station)	EMBL Bus 2
	12:45	Leonardo Hotel (Bergheimer Str.)	EMBL Bus 3
	12:30	Neckarmuenzplatz	EMBL Bus 4
	12:45	Peterskirche	EMBL Bus 4
	12:50	Crowne Plaza/ back entrance	EMBL Bus 2+3+4
	12:50	ISG Hotel, Boxberg	EMBL Bus 1
EMBL - Downtown		1	Toward and the second
21:00		EMBL	ISG Hotel & downtown
22:00		EMBL	ISG Hotel & downtown
23:00		EMBL	ISG Hotel & downtown
17 October 2019			
Downtown - EMBL			
Arrive @ EMBL 8:40	08:15	Gottlieb-Daimler-Street (Star Inn Hotel)	EMBL Bus 1
	08:25	Kurfürsten-Anlage (Opposite Train Station)	EMBL 2+3
	08:25	Leonardo Hotel (Bergheimer Str.)	EMBL 4
	08:20	Neckarmuenzplatz	EMBL 5+6
	08:25	Peterskirche	EMBL 5+6
	08:30	Crowne Plaza/ back entrance	EMBL 2+3+4+5+6
	08:30	ISG Hotel, Boxberg	EMBL Bus 1
EMBL - Downtown		-	
16:15		EMBL	ISG Hotel & downtown
18 October 2019			
Downtown - EMBL			
Arrive @ EMBL 8:40	08:15	Gottlieb-Daimler-Street (Star Inn Hotel)	EMBL Bus 1
	08: 25	Kurfürsten-Anlage (Opposite Train Station)	EMBL 2+3
	08:25	Leonardo Hotel (Bergheimer Str.)	EMBL 4
	08: 20	Neckarmuenzplatz	EMBL 5+6
	08:25	Peterskirche	EMBL 5+6
	08:30	Crowne Plaza/ back entrance	EMBL 2+3+4+5+6
	08:30	ISG Hotel, Boxberg	EMBL Bus 1
EMBL - Downtown			
21:00		EMBL	ISG Hotel & downtown
22:00		EMBL	ISG Hotel & downtown
23:00		EMBL	ISG Hotel & downtown
00:00		EMBL	ISG Hotel & downtown
19 October 2019			
Downtown - EMBL			
Arrive @ EMBL 8:40			EMBL Bus 1
	08:15	Gottlieb-Daimler-Street (Star Inn Hotel)	Linde bas 1
	08: 15 08: 25		EMBL 2+3
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Please make sure that you are at the bus stop 5 minutes before the departure time.

IMPORTANT: Most of the buses are sent from/by Hoffmann Reisen Company and display the company logo. However, it is important to always double check the signage on the front window at your designated meeting point, because sometimes a bus is sent with a different company branding.





# **Bus stops**



#### Star Inn Hotel & Suites Premium

The EMBL/Hoffmann Reisen bus will stop on Gottlieb-Daimler Street in front of the hotel. It's in 15 minutes walking distance from the main station.



# Kurfürsten-Anlage (opposite main station and Print Media Academy)

The EMBL/Hoffmann Reisen bus will stop on Kurfürsten-Anlage opposite main station and Print Media Academy. Cross the street from Tourist Information to Print Media Academy and cross the road again to the Reha Med building to get there.



# Leonardo Hotel City Center (Bergheimer Str.)

The EMBL/Hoffmann Reisen bus will stop on Bergheimer Strasse in front of the hotel. It's in 7 minutes walking distance from the Bismarckplatz.



#### Neckarmünzplatz

The EMBL/Hoffmann Reisen bus will stop at main tourist drop-off/boarding area at the north-eastern side of the town centre.







# **Peterskirche**

This is a public bus stop on the southeastern side of the town centre. The EMB/ Hoffmann Reisen bus will stop at Friedrich-Ebert-Anlage just above Peterskirche (St. Peter's church), just before the public bus stop.

# **Crowne Plaza Hotel**

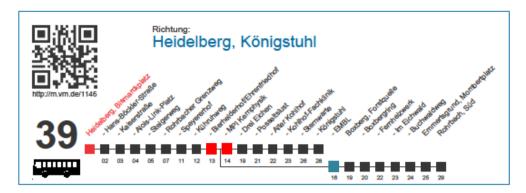
The hotel is on south-western corner of the town centre (Kurfürstenanlage/Adenauerplatz). The EMB/ Hoffmann Reisen bus will stop around the back of the Crowne Plaza hotel next to the Lufthansa Airport Shuttle stop.

#### **ISG Hotel**

The EMB/ Hoffmann Reisen bus will stop in front of the ISG hotel. It is within walking distance of EMBL (20- 25 minutes).

# **PUBLIC BUS**

A one way bus fare costs 2.50 Euro to be paid in cash to the bus driver.



# **Bus 39 via EMBL**

The bus 39 also travels to and from Königstuhl so please make sure you take the bus 39 stating EMBL as a destination.

Leaving Bismarckplatz*	Arriving at EMBL	Leaving EMBL	Arriving at Bismarckplatz*
06.30	06.46	07.11	07.28
07.30	07.46	10.11	10.28
07.50	08.06	11.11	11.28
08.10	08.26	12.11	12.28
08.30	08.46	13.01	13.18
08.50	09.06	14.11	14.28
09.10	09.26	15.11	15.28
09.30	09.46	16.11	16.28
10.30	10.46	16.41	16.58
11.30	11.46	17.11	17.28
12.30	12.46	17.41	17.58
		18.11	18.28
		18.41	18.58
		19.11	19.28
		20.47	21.04

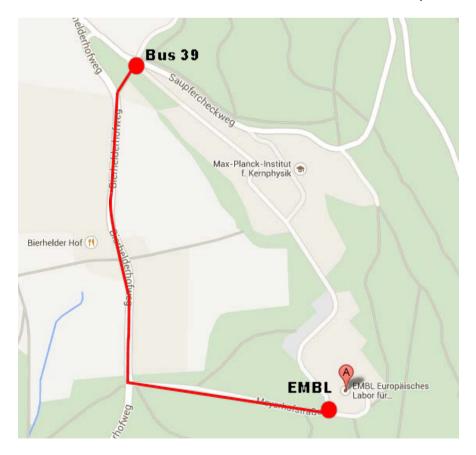
<sup>\*</sup>Bismarckplatz - is the main bus and tramway stop in Heidelberg city centre. *Please note:* this bus does not run at the weekend or public holidays.

Bus 39 via Max Planck Institute for Nuclear Physics (schedule also available on the info board)

Departs from the Max-Planck-Institut für Kernphysik "Kernphysikalisches Institut" or "Bierhelderhof" to Heidelberg "Bismarckplatz".

Leaving	Arriving at	Leaving	Arriving at
Bismarckplatz	Bierhelderhof	Bierhelderhof	Bismarckplatz
08.00	08.13	12.45	12.58
09.00	09.13	13.45	13.58
10.00	10.13	14.15	14.28
11.00	11.13	14.45	14.58
12.00	12.13	15.15	15.28
13.00	13.13	15.45	15.58
13.30	13.43	16.15	16.28
14.00	14.13	16.45	16.58
14.30	14.43	17.15	17.28
15.00	15.13	17.45	17.58
15.30	15.43	18.45	18.58
16.00	16.13	19.45	19.58
16.30	16.43		
17.00	17.13		
18.00	18.13		
19.00	19.13		

You need to walk about 15 minutes to reach EMBL. Please follow a map below.



#### **TAXI**

You can also call a local taxi on: Taxi Zentrale +49 (0) 6221 302030

#### CAR

If you are travelling by car we recommend parking in the car park P1, at the beginning of Meyerhofstrasse. The car park is free of charge.

GPS Address: Meyerhofstrasse 1, 69117 Heidelberg

#### **TRAIN**

For train travel times check the German Rail website. http://www.bahn.de/p\_en/view/index.shtml

#### COACH TO FRANKFURT INTERNATIONAL AIRPORT

# Saturday, 19 October 2019

EMBL Bus Stop - Frankfurt International Airport and will take approximately 1 hour.

A coach ticket costs 25 Euro and is available at the registration desk from the second day of the conference.

# **AIRPORT TRANSPORT**

# **Private Taxi Airport Transfer**

#### A &S Airportservice

Tel: +49 (0) 6229 93 08 55, Mobile: +49 (0) 172 74 48 85 6

Email: info@as-airportservice.de

www.as-airportservice.de

#### **ABC Fahrdienst**

Mobile: +49 (0) 172 6211790 (Hotline 24h)

Email: taxikunze@aol.com

# Frankfurt Airport Shuttles (schedule available on the info board)

Tel: +49 (0) 6152 97690 99 for reservations

(Monday - Friday 7.00 – 18.00, Saturdays 8.00 – 13.00)

Email: info@frankfurt-airport-shuttles.de

www.transcontinental-group.com/en/frankfurt-airport-shuttles

The bus runs every 90 minutes, seven days a week between Terminal 1, Arrival Area, Hall B, Exit B4-5, Frankfurt International Airport and downtown Heidelberg Crowne Plaza Hotel, Kurfürstenanlage 1–3, Heidelberg (city centre).

You do not need to be a Lufthansa passenger in order to use this service. We recommend early booking in order to reserve a seat and to take advantage of the early booking discounts.

The discount fares are:

Weeks before transfer	Discount in %	Fare
4 – 2	20%	19,20 EUR
2 – 1	10%	21,60 EUR
under 1 week		24,00 EUR (regular fare)

#### Long distance bus

Alternatively, you can take one of the long distance busses from Frankfurt International Airport to Heidelberg. Please visit this website for more information and booking: <a href="https://www.busradar.com/">www.busradar.com/</a>

### POSTER SESSION INFORMATION

During the workshop there will be a permanent poster exhibition with **2** sessions of viewing:

Your poster board number is the number of your abstract in the abstract book (poster numbers list is available for download on the website).

- Poster session 1 (odd numbers) Wednesday, 16 October (from 17:45 19:45)
- Poster session 2 (even numbers) Friday, 18 October (from 17:30 19:30)

**Poster boards** are located on Helix A **and** Helix B in the Advanced Training Centre. The sizes of our poster boards are 1.05 m wide x 2.30 m high. Pins for fixing the posters are available on the board. If you need additional pins, please ask at the registration desk.

Please refrain from taking photographs of posters and/or slide presentations without prior consent.

#### **INFORMATION FOR SPEAKERS**

All talks will be held in the EMBL Advanced Training Centre Klaus Tschira Auditorium. Please get in touch with the audiovisual staff at the back of the Auditorium in advance of the time of your talk. We prefer to have the presentation running on our machines due to incompatibilities that might appear if running from your own workstations. If your presentation contains movies, please save the movie files and the presentation in one folder (with an indication of order). The file name should be labeled with your name and the date that the file was last modified or created.

We ask you to please make sure to keep within your presentation time limit. You can address our **AV technicians** for help regarding your presentations:



Jan Abda

#### **CATERING**

All meals and coffee breaks are included in the registration fee. Our catering staff will prepare a wide variety of vegetarian meals, meat and fish dishes, soups, pasta, fresh fruit and vegetables, as well as a variety of desserts.

PLEASE WEAR YOUR BADGE AT ALL TIMES WHEN SERVING YOURSELF.

NO FOOD OR DRINKS ARE ALLOWED IN THE AUDITORIUM.

Coffee breaks will take place in the ATC Foyer.

Lunch will be served in the ATC Foyer and in the EMBL Canteen (19 October).

Dinner will be served in the EMBL Canteen.

#### **QUESTIONNAIRES & BADGES**

Please help us with the organisation of future conferences by giving us your **feedback** on this meeting. After the meeting we will be sending the questionnaire link per mail to all participants.

Please help us to be green by returning the reusable plastic holder of your badge at the end of the conference to the registration desk.

#### **LUGGAGE**

There are lockers available on-site to store your luggage, which require a 2 EURO coin to operate. There is another luggage room on the level E0, which is free to use but remains unlocked during the conference.

#### **CHARGING LOCKERS**

There are lockers available next to the stairs leading down into the Auditorium. You will find some of those equipped with sockets to charge your smartphone / tablet etc.

#### **NURSING ROOM**

There is a nursing room available in the ATC Rooftop Lounge on level A29.

## **ROOM FOR PRAYER, MEDIATION AND YOGA**

New room for prayer, mediation and yoga located on level E0 behind the Auditorium. Please be respectful of other participants using the room.

# **PHOTOGRAPHY**

During the conference an EMBL Photographer may be taking photographs. If you would not like to appear in these, please inform the photographer or a member of the Course and Conference Office.

#### **EMBL MERCHANDISE**

EMBL Merchandise is available on Mon – Thu (9am – 12pm). If you are interested in purchasing an EMBL souvenir (products presented in the glass display in the registration area), please ask at the registration desk for more information.

#### **USEFUL TELEPHONE NUMBERS**

#### **Internal Numbers:**

EMBL's Advanced Training Centre registration desk
Course & Conference Office
Switchboard/Security
8752
8797/ 8750
8100

#### **Emergency service phone numbers for Heidelberg:**

Police 110 / Ambulance and fire brigade 112

If you become ill during the event, please notify the Conference Officer(s) at the registration desk immediately.

#### **CONFERENCE TELEPHONE & INTERNET**

The conference **telephone number** where you can be reached or where messages can be left for you is: +49 (0)6221 387 8752.

**WiFi** is available everywhere on the premises (no password required), just log on to ATC-Guest. The **eduroam network** (secure, world-wide roaming access service developed for the international research and education community) is also available.

# TIME

Germany operates on Central European time (CET), which means that the country is 6 hours ahead of eastern standard time (EST) in the United States and 1 hour ahead of Greenwich mean time (GMT). Summer daylight saving time begins in Germany in April and ends in October. Always check if you are traveling during these periods, especially if you need to catch a plane.

#### **POSTAL SERVICE**

Post offices are normally open Mon – Fri 8am to 6pm and Sat 8am to 1pm. Sending a letter within Germany costs €0.70 (€0.45 for a postcard). To send a letter or postcard within or outside Europe, you will have to pay €0.90 or €1.50 for a heavier letter (up to 50 grams). More information can be found on the website of Deutsche Post.

#### **LOST AND FOUND**

"Lost and Found" are kept at the registration desk until the end of the conference.

# **ELECTRICITY AND CHARGING STATION**

In most places the electricity is 220 volts AC (50 cycles). An adaptor and a plug that fits the German socket may be needed for your appliances/laptop (i.e. American, Japanese, etc.). A USB charging station for electronic devices is available at the registration desk.

#### **PRINTING**

We can help printing your boarding passes/train ticket. Please send it to <a href="mailto:events@embl.de">events@embl.de</a> and collect your print outs at the registation desk.

#### **SIGHTSEEING**

A variety of activities in Heidelberg can be found on this website: <a href="https://www.heidelberg-marketing.com">www.heidelberg-marketing.com</a>

# **CONTACT: CONFERENCE OFFICER**

If you have any further questions please contact the conference officer at the registration desk. There will be a member of the conference office at the registration desk throughout the entire conference.



George Luca-Ruse

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Sponsor and exhibit enquiries



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# **USEFUL GERMAN EXPRESSIONS**

Hello	Hallo
Goodbye	Auf Wiedersehen
Good morning	Guten Morgen
Good afternoon	Guten Tag
Good evening	Guten Abend
Good night	Gute Nacht
I'm sorry	Tut mir leid
Excuse me	Entschuldigen Sie
How are you?	Wie gehts?
I'm fine thanks. And you?	Mir geht es gut , danke, und dir/lhnen?
What is your name	Wie heisst du? Wie heissen Sie?
My name is	Ich heisse
Do you speak English	Sprechen sie Englisch?
I don't understand	Ich verstehe nicht
Please speak more slowly	Können sie bitte langsamer sprechen
Thank you	Dankeschön
Where is the toilet?	Wo ist die Toilette?
Please call me a taxi	Bitte rufen sie mir ein Taxi
How do I get to?	Wie komme ich zum/zur?
A beer/two beers please	Ein Bier/zwei Bier bitte
A glass of red/white wine please	Ein Glas Rot/Weisswein bitte
The menu, please	Die Speisekarte, bitte
Is there a local speciality?	Gibt es eine Spezialität aus dieser
	Gegend?
I'm Vegetarian	Ich bin Vegetarier
It was delicious	Es war hervorragend
The bill, please	Die Rechnung, bitte
I have a headache	Ich habe Kopfschmerzen
I have a sore throat	Ich habe Halsschmerzen
My stomach hurts	Ich habe Magenschmerzen
I'm allergic to	Ich bin allergisch gegen
I need a doctor who speaks English	Gibt es einen Arzt, der Englisch spricht?

Enjoy your stay in Heidelberg!

